



Child Minding Enrolment Form

The Kingborough Sports Centre (KSC) Child Minding Service is a free “adjunct” service provided for non-school aged children during the time that their parent or guardian is participating in a KSC Fitness or Sport Activity within the KSC building.

‘Adjunct child care’ is the short term care of children at a premises, other than at home, provided in conjunction with a meeting, function, or activity that involves the parents of the children, or a person who would otherwise have care of the children during the period the child care occurs, and where the parent/person who would otherwise have care of the children remains on site.

During school holidays, the Kingborough Sports Centre may allow older children (up to 12 years) to utilise the child minding service, subject to those school-aged children agreeing to abide by a contract of acceptable behaviour. It has become necessary for this contract to be put in place for the protection and safety of the younger and special needs children in our care.

If your child is of school age (5 to 12 years) please obtain a copy of our KSC Behavioural Contract, to be read and signed by your child and yourself.

*Enrolment details will be collected for each child the first time they utilise the KSC Child Minding Service. Please let our staff know if any details require amendment. The parent/guardian of each child will also need to sign their child/children in and out for each visit. Children will need to bring their own snacks, and drinks as appropriate (**no nuts or fish products please**).*

Please provide child/children’s details:

Child 1	First Name:	Surname:	Date of birth:
Child 2	First Name:	Surname:	Date of birth:
Child 3	First Name:	Surname:	Date of birth:

Address:	Postcode:
School (if applicable):	



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Parent/Guardian name:		
Relationship to child:		
Phone numbers: (home)	(work)	(mobile)
Email address:		

Medical/Behavioural Information <i>(does your child have any medical or behavioural issues that may affect their time in the Child Minding Service?)</i> : YES/NO	Child 1:	Child 2:	Child 3:
Asthma?			
Epilepsy?			
Allergies?			
Diabetes?			
Physical disability?			
Medication required?			
Behavioural concerns? Eg. Challenging behaviours, aggression, Autism, Asperger's?			
Other?			
Please provide details of exact issue and relevant management plans :			

***** PLEASE NOTE:** *It is imperative that we keep our staff and children safe from risk of injury or exposure to inappropriate behaviour and/or dangerous situations. All potential behavioural and/or medical issues MUST be disclosed in order for our staff to be fully informed regarding your child.*

Any behavioural or medical issue that indicates potential risk to KSC staff, property, other children or KSC patrons may lead to your child's attendance being refused at the discretion of KSC Management.



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Children suffering from asthma, diabetes, allergies, or other medicated conditions MUST disclose it to the KSC Child Minding staff. KSC staff are not permitted to administer any form of medication, unless in an Anaphylactic emergency.

I, the parent or legal guardian of

_____ (child/children's name/s), do hereby request my child's attend the KSC Child Minding Service. I hereby authorise KSC staff to supervise my child/children within the Kingborough Sports Centre. I also hereby waive all claims against the Kingborough Council, Kingborough Sports Centre, and KSC staff of any accidents, injuries, and/or wounds sustained by my child during their attendance at the KSC Child Minding Service.

Parent/Guardian Signature:

Date:

Emergency Contact Details (if parent/guardian is not contactable):	
Name:	Contact number:
Name:	Contact number:

In the event of an emergency, every effort will be made to contact the parent/guardian of the above named child/children. If that person cannot be reached, I hereby give permission for my child/children to receive medical/ambulance assistance in case of emergency and agree to pay any related costs incurred.

Parent/Guardian name (print):

Parent/Guardian Signature:

Date: